



Associate Director of Asset Management

Champlain Housing Trust is a community land trust that provides permanently affordable rental, co-operative, and home ownership opportunities for residents of northwest Vermont. CHT also owns and manages a variety of commercial and community spaces within the coverage area, and provides a wide array of education and support services. We are currently seeking an experienced, driven, and talented individual to lead efforts to ensure our diverse portfolio remains sustainable long-term.

The Associate Director of Asset Management works closely with the Executive Team, Director of Property Management, Project Management, Property Management and Accounting teams, performing a wide array of tasks related to property insurance, budgets, financial sustainability, review of capital plans, and more. The ideal candidate for this role will have demonstrated experience in each of the core areas, advanced level Excel skills, a passion for data and analysis, strong people and communication skills, and an unwavering commitment to social and racial justice and equity. CHAM certification and affordable housing experience, especially working with LIHTC, HUD and/or USDA Rural Development programs are a strong plus.

One of Vermont's Best Places to Work in 2020, CHT is a socially responsible employer offering an inclusive, friendly work environment and competitive pay commensurate with experience. Our excellent benefit package includes a generous health insurance plan, three weeks of paid vacation, 14 paid holidays, sick leave, 403(b) retirement plan with employer contribution after one year, disability and life insurance and more.

For additional details regarding this position or to apply, please visit our career page: <https://www.getahome.org/career/>

Equal Opportunity Employer - CHT is committed to a diverse workplace and highly encourages women, persons with disabilities, Section 3 low income residents, and people from diverse racial, ethnic and cultural backgrounds to apply.